

North by Northwest Region 13 Regional Management Team (RMT) Meeting Summary January, 2023

Attending:

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| Sally Ryerson, Team Coordinator | Patty Martin, Directors Coordinator |
| Sandy Smith, Communications Coordinator | Cherie Letts, Marketing Coordinator |
| Jody Allen, CRC and Events Coordinator | Sharon Stockstad, Membership Coordinator |
| Shelly Pardis, Education Coordinator | Kari Flint, Associate RMT |

The team approved the November meeting minutes.

The team approved the newly developed Values Statement and will publish on the region's website. Next steps will be to review and refine the Region 13 mission and vision statements.

Sally reported that we have received applications for open RMT positions. Applications for will be accepted through March 15th. Open positions are: Associate RMT, Finance Coordinator, Directors Coordinator, Events Coordinator, and Marketing Coordinator. The team is also accepting applications for Resource Staff positions, including a Nomination Chair.

Sandy provided the team with the 2022 YTD Financials. The team has until January 31, 2023 to submit 2022 vouchers. After all vouchers have been processed a summary of the YTD financials will be provided to members.

The team has hired an online bookkeeping service to maintain and reconcile the region's financial records. Sandy reported after 2 months she is pleased with the service.

Sandy shared the 2023 eBlast and InTune schedule with the team and said it has been posted on the member's only website.

The team finalized the 2023 Budget and agreed to look into fundraising opportunities to raise additional revenue. It has also approved creating a Venmo account for the region to use as a payment option for members.

A discussion was held regarding the information received on Mechanical Licensing requirements for learning tracks. Sharon will develop a document with detailed requirements for this as well as ASCAP/BMI, and Synchronization licenses and will share with chorus leaders. This document will also be made available on the region's website.

Cherie and Sharon are promoting the Ignite the Sound contest to chapter leaders.

Sharon has opened up nominations for the Heart of the Northwest award and is encouraging members to send in nominations.

Sally reported the first Leadership 13 cohort is coming to an end and discussions are underway for the next cohort group. She also reported that she submitted an article at the request of SAI for the Spark publication with details about the "In The Can" program.

Cherie compiled a Year in the Life of an RMT and hopes that members have had a chance to watch it.

Sweet Adelines has made changes to chapter membership eligibility and all chapters will be required to update their ByLaws/Standing Rules with the new language when it is time for the 2-year review. All updated ByLaws/Standing Rules should be submitted to Judy Beckman and Sally Ryerson for regional review and sign-off.

Jody updated the team on the Convention planning, which is going well.

Patty reported that she has completed a new Director Mentor form for use by directors and is working with the leaders of Harmony College Northwest to develop a directors class.

Shelly reported on the educational events held during the last 3 months which included Faculty and Education Team meetings, Playtime with Visual Communications Part 1 and 2, and an Education Team Specialist meeting. Events for the next two months include a Regional Faculty meeting, PVI's under Glass for all four parts, and a Section Leader and Assistant Director Networking Session.

An Oregon youth festival is planned for February with Marsha Kelly assisting and a possible youth event in Spokane is being looked into for the fall of 2023 or early 2024. Helena Xpress Singers applied for funding for a Girl Scout Harmony day in March and Alaska Sound Celebration has been awarded funding for their fall Youth Festival.

Tag contest information has been distributed and plans are underway for Area Schools. Host choruses will be: Montana - Helena Xpress Singers, Alaska - Fairbanks Frontier, Idaho/Eastern Washington - Rolling Hills, Western Washington - Olympia, and Northern Oregon/Southwest Washington - Harmony of the Gorge.

The next RMT meeting will be held virtually on March 26th at 2:00 p.m. Pacific Time.

Respectfully submitted,
Sandy Smith
Communication Coordinator