

North by Northwest Region 13 Regional Management Team (RMT) Meeting Summary June, 2021

Attending:

Sally Ryerson, Team Coordinator

Sandy Smith, Communications Coordinator

Patty Martin, Directors' Coordinator

Sharon Stockstad, Membership Coordinator

Rhonda Ghound, Financial Coordinator

Cherie Letts, Incoming Marketing Coordinator

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Kate Hamilton, Associate RMT

Sally reported it is that time of the year to begin thinking about members who might be interested in filling 2022-23 terms of expiring RMT positions. Sally planned the RMT May retreat which was very successful. It was so good to meet in person.

Sally sent a congratulations card on behalf of the region to past RMT Team Coordinator, Judy Galloway on her BHS award.

The team is continuing to review changes made to the Guidelines and Standing Rules after our May retreat.

Sandy announced the Region 13 Travel in Tune is scheduled to launch on July 5th. She reported that her staff has made all calendar events public so they can be viewed on the public website. Event details specific to Region 13 members can be viewed by clicking on the event link. A header identifying all times as Pacific Times was also created on events pages.

Rachel Pack and Sandy are developing a series of Technology Classes with the first virtual class to be held on October 9th.

Sally and Sandy attended an RMT networking session and talked about the key take-a-ways.

Jody was happy to report that she has filled the Convention Communications Chair position.

Sandy announced that the regularly scheduled eBlasts published during the pandemic are scheduled to end with the publications returning to an as needed basis. The team felt it would be good to continue a regular schedule due to all of the educational events and regional happenings. Sandy discussed this with the co-editors who agreed to continue to publish every month and a half.

The annual State of the Region report was completed and sent to Sweet Adelines.

Patty reported that she is gathering transition to in-person rehearsal resources from Region 13 chapters to share with all directors. She is actively recruiting for the DCP and Mentor Program Coordinator positions.

Shelly reported that there was a change in faculty for the Acting the Song Broadway Master Class. The Region 13 faculty attended a training session with Deke Sharon as the guest speaker. She submitted changes to the Region Reimbursement Matrix which was approved by the RMT. Shelly reminded the team that the Section Leader Training is scheduled for August 20-21.

Shelly and Cherie reported that the SET schedule (27 total classes) has been finalized and class descriptions being developed. The Red Lion contract has been signed. Requests for in-person PEP visits will be made available again, beginning September 1st and communications will be sent to Directors and Team Leaders/Presidents.

Rhonda reported that regional assessments will be sent to chapters by June 30th. She is seeking an Accountant to fill her resource staff position and is finalizing the job description for the position. The 990 and the Verification of Audit are completed and have been sent to Sweet Adelines.

Amy Rose will be holding a virtual Marketing Class for chapter leaders on August 15th. Cherie will send an invitation out to the leaders. Cherie reported that she is networking with other regional Marketing Coordinators and meeting with other Region 13 RMT to determine marketing needs.

Sharon is working with Cascade Harmony as they dissolve their chorus. She is also updating the FAQ website document and developing the process for identifying new members each month who will receive the newly developed New Member letter.

The team discussed developing a formalized process for recognizing our volunteers both at the regional and chapter level.

The next RMT meeting will be held virtually on August 29th at 2:00 p.m. Pacific Time. All members are invited to attend and should contact Sandy for the Zoom meeting link.

Respectfully submitted,
Sandy Smith
Communications Coordinator