

**North by Northwest Region 13
Region 13 Management Team (RMT) Meeting Minutes Summary
November 24, 2019 6:00 p.m. PST/700 p.m. Conference Call**

Attending:

Judy Galloway, Team Coordinator	Nancy Kurth, Education Coordinator
Sherry Morrison, Financial Coordinator	Jody Allen, Events Coordinator/CRC
Sharon Stockstad, Membership Coordinator	BethAnn Bock, Marketing Coordinator
Shelly Pardis, guest	Janice Wheeler, Guest
Patty Martin, Associate	

Absent:

Sandy Smith, Communications Coordinator
Candy Johnson, Directors' Coordinator

The team approved the updated application form for Resource Staff and it will be posted on the website.

The October meeting minutes, and summary were approved.

Sweet Adelines Regional Leadership Committee liaison, Nancy Field, will be attending the RMT retreat in January to assist in strategic planning and to provide insight into SAI strategies.

Sandy reported that the restructuring of the Members Resource documents has been completed. RMT and Resource Staff job descriptions are still under review and will be finalized at the January RMT meeting.

Jody reported that the Convention Team has reached consensus to implement a communications plan to promote members staying at assigned convention hotels in 2020, with the possibility of a fee in 2021 if a member stays in a non-convention hotel. She reported convention plans are going well.

The team is developing the regions 2020 budget, which will be discussed and approved at the January 2020 meeting.

Candy Johnson resigned as Director Coordinator and Patty Martin has been approved to replace her. Candy reported that the 2020 Competition Director's Breakfast has been scheduled and an invitation will go out to directors soon.

Sharon presented reports on chorus visits to Helena Xpress Singers, Rivers Edge, Song of Seattle and Sound Harmony. She also reported that she has sent Presidents/Team Leaders Heart of the Northwest nomination requests. The nomination deadline is January 15th.

The 2020-2021 RMT slate was discussed and approved. The RMT members for the 2020-2021 fiscal year are:

- Sally Goetsch-Ryerson, Team Coordinator
- Sharon Stockstad, Membership Coordinator
- Sandy Smith Communications Coordinator
- Sherry Morrison, Finance Coordinator
- Jody Allen, CRC/Events Coordinator
- Patty Martin, Directors Coordinator
- BethAnn Bock, Marketing Coordinator.

The Education Coordinator nominee has been submitted to SAI and the team is awaiting approval. The team has identified an Associate member candidate and will reach out to her with the offer.

Nancy received approval to include for consideration scholarship applications to Harmony College Northwest. Guidelines and the application form will be modified and added to the Members Resource documents on the website.

Nancy reported that Northwest Harmony Chorus and Helena Xpress Singers both held Girl Scout events in the last month and both received \$250 expense reimbursements for the event. A YWIH website page has been added to the Members Only website containing resource materials. A YWIH Zone Leader is being solicited for the Portland/Vancouver area.

Updated registered quartet information has been received and provided to the Quartet Page Specialist. A Quartet Handbook was received from SAI and is being reviewed for updates to the Quartet resource page. Quartet coaching weekends and budgets are under review.

Nancy reported that the Faculty Specialist is organizing PEP visits and Area School faculty. Area school dates and chairs are:

Aug 15, 2020 – Columbia River – Jen McDonald, Chair
Aug 15, 2020 – Coeur D’Alene – Cherie Letts, Chair
Aug 8, 2020 – Alaska Sound Celebration – Melanie Cross, Chair
Sept 12, 2020 – Five Valley – Cindy Morin, Chair
Sept 12, 2020 – Jet Cities – Sue Middleton, Chair

Team members reported on chorus visits/contacts and shared information on InTune articles published.

The next RMT video conference will be held on Sunday December 29th, 6:00 PT/7:00 MT.

Respectfully Submitted by,
Sandy Smith, Communications Coordinator

