

**North by Northwest Region 13
Region 13 Management Team (RMT) Meeting Minutes Summary
February 23, 2020**

Attending:

Judy Galloway, Team Coordinator	Nancy Kurth, Education Coordinator
Sherry Morrison, Financial Coordinator	Jody Allen, Events Coordinator/CRC
Sharon Stockstad, Membership Coordinator	BethAnn Bock, Marketing Coordinator
Patty Martin, Directors Coordinator	Sandy Smith, Communications Coordinator
Janice Wheeler, Guest	Sally Ryerson, Guest
Rhonda Gould, Associate	

The team approved the January meeting minutes.

The team is continuing to prepare a draft schedule and outline for the Chapter Leadership Networking session that will be held at Competition on Thursday April 23rd from 2:45 – 4:00 in the Grand Ballroom. Presentations will be developed for breakout sessions for Communications, Finance, Marketing and Membership leaders. The website, including members only pages will be reviewed with those in attendance and feedback will be solicited on how we can improve communications within the region. The Presidents/Team Leaders forum will be held concurrently. Leaders will be contacted with more details soon.

Sandy reported that the Spring InTune is due to be published in the next couple of days and there are several RMT articles included. Sandy has been making enhancements to the members Announcements and Quick Links and updating members only documents. She is updating Chapter Leadership received from Presidents/Team Leaders in members profiles.

Sharon reported that she is working on the Starburst Award, Heart of the Northwest Award, kickoff slide show and the convention program.

Nancy reported that Bianca Dixon has agreed to be YWIH Co-coordinator. The 2020 Area School dates, locations and faculty are finalized, and facilities are being secured. The first Quartet Performance/Coaching session is being held on February 28th-29th with Paula Davis as faculty. Six quartets are participating.

The team is solidifying their Resource Staff for the May 2020 through April 2021 and are seeking a few individuals to replace existing staff.

Patty has been working on competition activities for directors including the breakfast with the judges, identifying novice directors and directors who will lead the mass sing songs at the kickoff.

Judy reported that Linette Finstad has agreed to be the Nominating Chair. Judy is working on contest duties and preparations for the Leadership Retreat.

Details for the May 2020 RMT/Resource Staff retreat were discussed. All RMT will be solidifying their Resource Staff by March 15th in order to invite staff to attend the retreat. Paula Davis will be facilitating the retreat.

Jody updated the team on competition. There will be 28 quartets (3 open) and 23 choruses (3 open) competing at contest.

BethAnn has been working successfully with Marketing leaders.

Janice reported that there are 6 applicants for the Tag-Writing contest.

Sherry presented a revised Reimbursement Matrix to the team for approval. The revised matrix will be added to the members website.

The next RMT video conference will be held on Sunday March 29th, 6:00 PT/7:00 MT.

Respectfully Submitted by,
Sandy Smith, Communications Coordinator