

**North by Northwest Region 13
Region 13 Management Team (RMT) Meeting Minutes Summary
April 5, 2020**

Attending:

Judy Galloway, Team Coordinator	Nancy Kurth, Education Coordinator
Sherry Morrison, Financial Coordinator	Jody Allen, Events Coordinator/CRC
Sharon Stockstad, Membership Coordinator	BethAnn Bock, Marketing Coordinator
Patty Martin, Directors Coordinator	Sandy Smith, Communications Coordinator
Sally Ryerson, Incoming Team Coordinator	Rhonda Gould, Associate

Guests: Sue Beck, Nikki Blackmer, Melanie Cross, Elizabeth Davies, Alice Devine, Julie Hagerman, Sue Middleton, Charlene O'Connor

The team approved the February and March meeting minutes.

Sharon introduced Nancy Kurth who presented the Heart of the Northwest Nominees and the 2020 recipient. Nominees were Nikki Blackmer, Elizabeth Davies, Alice Devine and Charlene O'Connor. Charlene O'Connor is the 2020 Heart of the Northwest. Congratulations to Charlene!

Judy asked that all RMT review the RMT chapter handbook and other RMT materials on the Sweet Adelines website in preparation for the new year.

Judy and Sally discussed the RMT/Resource Staff meeting for May. The decision was made to cancel the face-to-face meeting in Sandy OR and instead, hold three virtual meetings on May 2nd, 16th and 30th. The regularly scheduled meeting on April 25th will be cancelled.

Sandy reported that the Special Member Recognition InTune is due to be published at the end of April. Sandy continues to make structural changes and updates to regional documents. The approved RMT/Resource Staff Application is now available on the Members Only Documents website. She is also developing instructional materials on using Zoom and document storage.

Sandy reported that the State of the Region report is due on June 30th. She has requested input from RMT for the required documents. Chapters will be receiving an evaluation of the region around the end of April from International. This is important feedback for the RMT and chapters timely completion is appreciated.

Patty reported that Judy Beckman is joining her Resource Staff. She has also gathered information regarding Director longevity for the InTune publication.

Nancy and Shelly are preparing educational materials for virtual rehearsals that will be published soon in eBlasts and on Facebook. The team discussed the status of the Area Schools and will decide on whether to hold these by the first week in June.

It was decided that new and retiring directors will be recognized in the InTune. Nancy noted that she is still seeking chorus photos for a slide show for the website and Facebook. The Tag Contest will continue but the Arrangers Workshop at Harmony College Northwest has been cancelled.

Jody is continuing to meet with the Convention Committee and is soliciting applications for the Facility Acquisition Specialist position.

All RMT reported on contacts made with their chorus buddies.

Sharon reported that she will be sending reminders to choruses about the chorus annual meeting and elections. The membership goal was discussed, and the deadline was extended to January 2022. She has ordered and mailed longevity letters, ribbons, awards and certificates as well as the Heart of the Northwest award. Starburst awards were announced and sent to A cappella Joy – 19% increase in membership, Inland Harmony – 15% increase in membership and Grand Olympics – 14% increase in membership. She has communicated with choruses regarding the International education materials for virtual rehearsals.

BethAnn has been working successfully with Marketing leaders and is finalizing Resource Staff positions and a Marketing Team Toolbox for choruses.

Sherry discussed questions regarding regional dues with the team. Consideration was given to extending the due date and reducing the dues amount given the current circumstances. The team reached consensus that no changes to dues will be made at this time.

Sherry reported that she has finalized the contract terminations for contest and sent out refunds for All Event Tickets, flash drives, Harmony Emporium Vendors and program ads.

Sally, Sandy and Sue Middleton will develop a plan for holding a virtual contest which will include posting on Facebook, eBlasts and updates to the Convention website.

Respectfully Submitted by,
Sandy Smith, Communications Coordinator