



North by Northwest Region 13 Education Scholarship Information

The Education Scholarship was established to provide scholarships to deserving North by Northwest Region 13 members who are seeking educational opportunities offered by North by Northwest Region 13, Sweet Adelines International (SAI), or the Barbershop Harmony Society (BHS) for registration fees, materials, and/or tools offered such as SET, IES, Director Certification Program, etc.

To apply, complete the Education Scholarship Fund Application and submit it to the Region 13 Education Scholarship Chair. You may submit your application through mail or electronically. If submitting electronically, the form should be saved as a PDF before submitting. Other formats will be rejected.

SCHEDULE DEADLINES:

- **May 15th** for opportunities the same calendar year from **July to December**
- **November 15** for opportunities the next calendar year **January to June**

REQUIREMENTS:

- ✓ Be an active member of director affiliate member (in good standing) of Sweet Adelines International AND Region 13 (includes Chapter-at-Large members).
- ✓ Complete a detailed report explaining the use and benefits of the scholarship and submit to the Region 13 Education Scholarship Chair no later than one month after the educational scholarship is used.
- ✓ Applications for ineligible items will be returned for revision and resubmission. Ineligible requests would include items such as travel, hotel, meals, private voice lessons, etc.

APPLICATION PROCESS:

- Type or print legibly.
- Submit a completed scholarship application form, including how the education event and/or materials will help you meet your Sweet Adeline goals and objectives.
- Applications will be reviewed and awarded using the process outlined. The Region 13 Finance Coordinator will notify you by mail or email regarding the status of your application.

If you have any questions regarding the application, please email the Region 13 Education Scholarship Chair, Yvonne Johnson, at ScholarshipChair@sairregion13.org.

North by Northwest Region 13 is a cutting-edge group of diverse women singing, performing, and championing a cappella music.



SCHOLARSHIP REVIEW PROCESS:

Applications will be reviewed using the following criteria:

- Activity in chorus and/or region
- Alignment of personal goals with regional goals
 - Clarity of goals
 - Dissemination plan for learning
- Enthusiasm and passion for request
- Years in Sweet Adelines International
 - Demonstration of need

The Education Scholarship Chair will review all applications to confirm the application is complete and applicant has followed the proper application process.

The Education Scholarship Chair will forward all compliant applications to the Region 13 Education Coordinator without the name of the applicants.

The Region 13 Education Coordinator will review the applications and submit final recommendations to the Region 13 Finance Coordinator.

The Region 13 Finance Coordinator will review the financial awards and confirm or make recommendations of changes based on amount of funds budgeted for scholarships for the year. If changes, the applications will be returned to the Region 13 Education Coordinator for review.

The Education Scholarship Chair will notify recipient(s) on behalf of the Regional Management Team and coordinate payment with the Region 13 Finance Coordinator.

SUBMITTING APPLICATION:

You may complete the following application and mail three (3) copies to the Education Scholarship Chair:

Yvonne Johnson
Region 13 Education Scholarship Chair
6351 Canyon Ferry Road
Helena, MT 59602

OR you may submit you application electronically via email. If you plan to submit application electronically, download and complete the form on your computer. Then, save the document as a PDF. Submit the PDF application for to the Education Scholarship Chair at the email below:

Yvonne Johnson
Region 13 Education Scholarship Chair
ScholarshipChair@sairregion13.org

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4. What are your Sweet Adeline Education goals and objectives?

5. List expenses you expect to incur to attend this Education Event or purchase materials/tools (approximate figures acceptable). Note: full amounts are not always available; partial awards may be made.

Registration Fee: \$_____

Education Materials/Tools \$_____

I affirm that all the above stated information provided by me is true and correct to the best of my knowledge, and I understand if chosen as a scholarship recipient, I may be asked to write an article describing the benefits of the scholarship and/or materials/tools for the Region 13 In Tune newsletter.

Signature of Applicant: _____

Date: _____