



## North by Northwest Region #13 Frequently Asked Questions

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## A

### Assessment Fee, (Regional Dues)

#### What is the Region #13 Assessment Fee? When is it due

1. **Annual Regional Assessment for Members in chartered choruses** shall be **\$60.00** per member beginning May 1, 2025 for the new fiscal year. Chorus membership shall be determined by the official membership figures at International Headquarters as of April 30 of the previous fiscal year. Chorus Treasurers/Finance Coordinator shall remit the amount due to the Regional Finance Coordinator (not International) no later than **August 1**. Any payments received after August 1 will incur a \$50 late fee per chorus. Choruses in default of payment shall be considered not in good standing. Beginning May 1, 2026, the annual regional assessment will be \$168, and will include a \$108 "Fair Share Assessment." The Fair Share Assessment will go toward the Region's cost of putting on the annual Regional convention.
2. **Annual Regional Assessment for Chapter-at-Large (CAL) Members** shall be **\$60.00** per CAL member beginning May 1 for the new fiscal year. CAL membership shall be determined by the official membership figures at International Headquarters as of April 30 of the previous fiscal year. CAL members shall remit the amount due to the Regional Finance Coordinator, not International, no later than August 1. CAL members in default of payment shall be considered not in good standing and be assessed a \$15 late fee. If a CAL member does not become a member in good standing by October 1, International will be notified and their membership will be canceled. Beginning May 1, 2026, the annual regional assessment will be **\$168**, and will include a \$108 "Fair Share Assessment." The Fair Share Assessment will go toward the Region's cost of putting on the annual Regional convention.
3. **Youth members** (25 years or younger) in Region 13 shall be responsible for 50% percent of the Regional Assessment. The assessment is to be remitted to the Regional Finance Coordinator, not International. Beginning May 1, 2026, this will include 50% of the Fair Share Assessment.
4. **Multi-chorus members:** members of more than one chorus in Region 13 will be required to only pay one regional assessment. Non-Region 13 members who are multi-chorus members with a Region 13 chorus must pay the Region 13 assessment. Beginning May 1, 2026, this will include the Fair Share Assessment.
5. **50-year members:** Region 13 members who have been recognized as 50-year members of Sweet Adelines shall have their regional assessment waived for as long as they remain members of our region. This shall include members who have transferred into Region 13. Beginning May 2026, chapters will be assessed the Fair Share Assessment for all legacy members.
6. **Non-Member Directors and Director Affiliates:** Beginning May 1, 2026, chapters will be assessed the Fair Share Assessment for their Non-member Directors and Director Affiliates.
7. **Regional Convention VIPs:** Regional Convention VIPs have been identified in the Region 13 Travel Reimbursement Matrix. Chapters or CAL members will not be assessed the Fair Share Assessment for these members.

8. **Past International Presidents:** Past International Presidents who are members of Region 13 shall have their Regional Assessment waived for as long as they are members of Region 13, including those who may transfer into the region. Chapters or CAL members will not be assessed the Fair Share Assessment for these members.

## **Awards/Gifts, Regional**

### **What is the Starburst Award?**

The Region #13 Starburst Award is presented to the chorus achieving the greatest percentage increase in membership beginning Feb. 1 to January 31 of the following year. A \$100 check from the RLT is presented to the winning chapter. Honorable mention certificates are presented to the two runners-up choruses. The Regional Membership Coordinator presents the awards during the Kick-off at the Regional Convention.

### **What are the qualifications for the Novice Quartet award at competition?**

The Novice Quartet award is presented during the convention weekend to a novice quartet that meets the following criteria:

- Scores higher than any other quartet in the contest, with a minimum of 400 points having been achieved, and
- No more than two (2) members of the quartet have previously competed at any Regional Competition

### **How is the Audience Choice Award determined?**

The Audience Choice Award is a Regional Award and the procedures for choosing a winner are set by the region. Before the Quartet and Chorus Competitions, ballots are distributed to 50 members of the audience. Following the contests, ballots are tallied and the winners are announced. A chorus or quartet certificate and individual member ribbons are presented to the winning groups. In the event that there is only one Open Division contestant, a Bravo Award will be given in lieu of the Audience Choice Award.

### **What is the Heart of the Northwest Award?**

The Heart of the Northwest Award is an award that is given out each year by the Regional Leadership Team to a member who exemplifies all that is a Sweet Adeline. The recipient of the award will be chosen by the Membership Coordinator and the last four award winners from the nominees sent in by the Region 13 Choruses. The winner will be announced by the Regional Membership Coordinator during the Kick-off at Regional Convention. All candidates along with the recipient will be posted on the regional website after convention.

### **How do I nominate a chorus member for the Heart of the Northwest Award?**

On the Home page of the regional website / [sairegion13.org](http://sairegion13.org), click on *About* then *Heart of the Northwest*. There you will see pictures of all the previous winners and their bios. Also, a link to the nomination packet which includes the criteria and the form to be submitted. The deadline is February 5<sup>th</sup> each year.

## What is the HOW fund?

The “Help Our Winners” Fund was created to assist Region 13 quartets and choruses who qualify to compete in Sweet Adelines International competitions. The funds are either presented in person during the bi-annual Summer Enrichment Training (SET) or mailed directly to the recipients during years SET is not held.

**B:** No entries

## C

### Calendar (Regional Website)

#### How do I get my barbershop event on the regional calendar?

To submit an event for the regional calendar, go to the Regional website at [sairegion13.org](http://sairegion13.org). From there go to the *Events* tab and select the *Add a Calendar Event* box. It will take you to a page with instructions and an online form to complete.

### Change Contact Information

#### How can I update changes to my address or email for the Region and for International?

**International:** Go to the SAI website; [sweetadelines.com](http://sweetadelines.com) . Log on to the Members Only section. Select More Member Options. Click on “Update Your Info.”

**Region #13:** There are two steps:

- **Step 1:** Go to the regional website: [sairegion13.org](http://sairegion13.org) . Log on to the *Members Only* section. Select *Members*. Find your name, select it, then click edit and make the changes. Make sure that you hit the SAVE button at the very bottom of the page when you are finished.
- **Step 2:** Since we maintain a separate email database for eBlasts, be sure to also send your updated email information and chorus name to Mindy Engelberg [mindy.engelberg@gmail.com](mailto:mindy.engelberg@gmail.com)

### Chapter at Large (CAL)

#### Who do I contact regarding information about Chapter at Large membership?

Andren Moyer is the CAL Alternate Membership Manager; her email address is: [andrenmoyer@gmail.com](mailto:andrenmoyer@gmail.com)

#### If all four members of a quartet belong to Chapter-At-Large, do they need to be approved for public performance?

Yes. Contact the Region 13 Education Coordinator who will arrange for an evaluation of the quartet’s readiness for public performance.

## Chapters

### How many chapters are in Region #13?

We have 25 chartered choruses.

## Coaching Connection

### Where can I find a coach for my quartet/chorus?

Find out at The Coaching Connection by logging into the *Members Only Section* of the Region 13 website [sairegion13.org](http://sairegion13.org) click on *The Public Site* then on *Education* and the Coaching Connection is there.

## Contact Regional Faculty

### How can I contact Regional faculty or a member of the Regional Leadership Team?

For RLT members, go to the Region 13 website / [sairegion13.org](http://sairegion13.org) . On the Home page, click on *Contact Us*. For Regional Faculty, you will need to log into *Members Only* > click on *Documents* > from the drop down menu, click *Education* and then *Regional Faculty*.

## D

## Directors Certification

### What is the DCP?

The [Director Certification Program](#) (DCP) is Sweet Adelines International's educational home-study program using modules designed to develop skills for directors, potential directors, and musical leaders. Much of the information contained within the DCP Resource Modules is useful for ALL chorus members. Connie Alward [bcalward@wavecable.com](mailto:bcalward@wavecable.com) is R13's DCP Coordinator and she can help you learn more about the program and assist you through the testing units. Any member can become a Certified Director through this program. Once the chorus scores 600 points, the Chorus Director becomes a Master Director. Starting with the 2017 regional contest, the Sweet Adelines International Board of Directors has instituted a new Harmony 500 Director Level for those DCP-certified directors whose chorus achieves a score of 500. The new Harmony 500 Director joins the Master Director (600) and Master Director 700 levels of achievement.

### Do I have to be a director to participate in the Director Certification Program?

Absolutely not! The Director Certification Program (DCP) is open to all Sweet Adelines who are interested in developing their skills. It is definitely a great resource for frontline directors and assistant directors, but it's also a great way to become a better section leader or even a better singer. Check it out at [sweetadelines.com](http://sweetadelines.com) at *Home* > *Education* > *Certification Programs* > Director Certification Program for more information.

## Directors Education Scholarship

### How can my chorus director receive a scholarship for educational events?

Directors who attend SET can receive a scholarship in that year. The Region #13 RLT Director Coordinator, Paula Davis, [harmonywithheart@comcast.net](mailto:harmonywithheart@comcast.net), keeps track of those who attend. Director attendees may complete the regional expense vouchers (directors will complete the form indicating

who to make the check out to and the address where it is to be sent) and return it to the Director Coordinator. Region 13 will pay \$50 for 2024 SET registration for those who attend the Directors Forum meetings. If a Director does not attend these events, then the Director can contact the RLT Director Coordinator to request a 2024 scholarship outlining the education the director wishes to attend or obtain, cost and how they plan to use the education. This is determined on an annual basis depending on the Regional Budget.

## E

### Educational Events

#### What is the best way to access information about upcoming educational events?

The best source of information is on the regional website at [sairegion13.org](http://sairegion13.org) page. Events are typically listed on the Events Calendar. Just select the *Events* tab and click on *Calendar* from the drop-down menu. You can always send an email inquiry to the Regional Education Director / [education@sairegion13.org](mailto:education@sairegion13.org) too.

#### What is a PEP visit?

PEP stands for Preparing for an Exceptional Performance. It is an opportunity for choruses to bring in talented Region 13 faculty to provide education and coaching. Choruses are eligible to receive one visit a year. The Region will fund transportation and materials costs for your PEP visit. Choruses are expected to cover all the faculty's meals and housing accommodations. Get more information by logging into the Members Only site on the Regional website at [sairegion13.org](http://sairegion13.org). From there go to *Documents > Education > PEP Program*.

#### How is the registration fee set for an educational event?

Most educational events are budgeted to financially break even. Registration fees are set based on the expenses incurred to put on the event. Costs can include things such as facility rental, meals/beverages (if provided), transportation, presenter fees, and supplies. Our regional faculty donates their time free of charge, thus helping us keep our costs down.

### Education Scholarships for Members

#### How do I submit a scholarship application for educational events?

Get an application by logging into the Members Only site on the Regional website at [sairegion13.org](http://sairegion13.org). From there go to the *Documents > Education*, then click on the *Education Scholarship Fund Application* link to access the application form. All the submission directions are included on the form. Scholarship applications are awarded two times each year. The deadlines for submission are May 15 and November.

### Email Update

#### How can I update changes to my email or other contact info for the Region and for International?

International: Go to the SAI website; [sweetadelines.com](http://sweetadelines.com) . Log in; click on *Manage Membership* then click on *My Profile*. Make sure you click SAVE at the bottom of the page.

## Region #13:

There are two steps:

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## **F**

### **Financial Matters**

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**13. Non-Member Directors and Director Affiliates:** Beginning May 1, 2026, chapters will be assessed the Fair Share Assessment for their Non-member Directors and Director Affiliates.

**14. Regional Convention VIPs:** Regional Convention VIPs have been identified in the Region 13 Travel Reimbursement Matrix. Chapters or CAL members will not be assessed the Fair Share Assessment for these members.

**15. Past International Presidents:** Past International Presidents who are members of Region 13 shall have their Regional Assessment waived for as long as they are members of Region 13, including those who may transfer into the region. Chapters or CAL members will not be assessed the Fair Share Assessment for these members.

**G:** No entries

## H

### HOW Fund

#### What is the HOW fund?

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### Help from the RLT

#### How can my chorus get help from the region dealing with issues within our chorus?

Go to the Regional website at [sairegion13.org](http://sairegion13.org). From there click *Contact Us*. On that page you can contact members of the RMT for assistance. If you aren't sure which team member can best help you, you can send a message to the team using the form at the bottom of the page.

## I

### It's In The Can

#### What is It's In The Can?

“It's in the Can” is a coin collection program, the proceeds of which are donated to the SAI Young Singers Fund, which supports outreach and programs for singers under 25. Choruses participate by encouraging their members to donate small bills or spare change at their weekly rehearsals into a specially marked container. The funds are either presented by each chorus in person during the bi-annual Summer Enrichment Training (SET) or mailed directly to the Region Finance Coordinator during years SET is not held. The Region then sends the total donations collected to Sweet Adelines International. During years when SET is held, the Region sponsors a contest, awarding prizes to choruses based upon the design of their “It's in the Can” containers.



## J

### Judges

#### How many judges are in Region 13?

We have five judges in Region 13: Sue Beck, Showmanship; Lea Beverley, Expression; Patti Burklund, Expression; Paula Davis, Expression; Judy Pozsgay, Showmanship; Beth Smith, Sound; also Janice McKenna, Panel Secretary.

**K:** No entries

**L:** No entries

## M

### Music (Regional)

#### Where do I find Regional Music?

Login to Region 13 Members Only site, then click on *My Music* and you will see the songs known as Regional Songs that are sung at Mass Sing events. Region 13 members may purchase this song from Sweet Adelines International at <https://sweetadelines.com/>. Log into the Members Only site to get the Member pricing. Then go to '*Manage Membership*' and select "*Sweet Adelines Store*." Once there, select 'Search' and enter the song title.

**N:** No entries

## O

### Ovation

#### What is Ovation?

Ovation is Region 13's association of Quartet Champions. The members of this elite group have all won first place quartet competitions. The purpose of the organization is to promote quartet singing through fellowship, education and performing. They also do fundraising to provide financial assistance to our quartets going to the International Competition. Ovation also helps to support quartet education.

## P

### PEP Visits

#### What is a PEP visit and how does my chorus get one?

PEP stands for Preparing for an Exceptional Performance. It is an opportunity for choruses to bring in talented Region 13 faculty to provide education and coaching. Choruses are eligible to receive one visit a year. The Region will fund transportation and materials costs for your PEP visit. Choruses are expected to cover all the faculty's meals and housing accommodations. Get more information by logging into the Members Only site on the Regional website at [sairegion13.org](http://sairegion13.org). From there go to Documents > Education > PEP Program.

## Q

### Quartets

**If all four members of a quartet belong to Chapter-At-Large, do they need to be approved for public performance?**

Yes. Contact the Region 13 Education Coordinator who will arrange for an evaluation of the quartets' readiness for public performance.

### Queens of Harmony

**How many Queens of Harmony are currently living in Region 13?**

Nikki Blackmer (Frenzy 2017)

Anita Gohl (Shalimars 1965)

Melissa Pope (Frenzy 2017)

Judy Pozsgay (Frenzy 2017)

## R

### Regional Faculty

**How can I contact Regional faculty?**

Go to the Region 13 website [sairegion13.org](http://sairegion13.org) > log into *Members Only* > click on *Documents* > click on *Education* then *Regional Faculty Roster*.

### Regional Leadership Team

**How can I contact Regional Leadership Team members??**

For RLT members, go to the Region 13 website [sairegion13.org](http://sairegion13.org) . On the Home page, click *Contact Us*.

**How can I apply to be a member of the Regional Leadership Team?**

You will need to be logged in to the Region 13 Members Only page on the Regional website [sairegion13.org](http://sairegion13.org) to access the application form. Click on *Documents* > then *Member Resources* then *Forms and Applications*. You will find the RLT application there.

**How often does the Regional Leadership Team meet?**

The RLT meets in person at least once yearly and holds monthly meetings via Zoom. Members are invited to attend the Zoom meetings and should contact the Communications Coordinator to indicate their interest.

**How can my chorus get help from the region dealing with issues within our chorus?**

Go to the Regional website at [sairegion13.org](http://sairegion13.org). From there click *Contact Us*. On that page you can contact members of the Regional Leadership Team for assistance. If you aren't sure which team member can best help you, you can send a message to the team using the form at the bottom of the page.

## Regional Songs

### How can I find the regional song list?

Go to the Regional website at [sairegion13.org](http://sairegion13.org). On the Home Page click on Members Only and sign in with your log in information. Then click on *My Music* on the left. The list of Regional Songs will come up. Region 13 members may purchase a song from Sweet Adelines International at <https://sweetadelines.com/>. Log into the Members Only site to get the Member pricing. Then go to 'Manage Membership' and select "Sweet Adelines Store." Once there, select 'Search' and enter the song name into the title box.

## S

### Sales Table at Regional Events

#### Can my chorus or quartet have a Sales Table at Regional events?

Yes. Contact the Region 13 Harmony Emporium Chair. Vendors other than the current Regional Championship Quartet(s) or Chorus (s) will be charged a fee for table space. A sales agreement with the Region will be required

## Search for Members on Website

### How do I find contact information for my regional friends on the R13 Website?

Go to the Regional website / [sairegion13.org](http://sairegion13.org) and sign on to the Member Only site. Click on *Members*.

To find a person by name, type either first or last name in the search box. You will see a list of all members with the name you typed.

You may also find individuals by certain Roles, such as Director. Leave the name slot blank, and click the Filters block. A box will pop up, and you can choose a name, voice part, or role to do your search.

Just know what chorus they're in? Click in the "role" box and scroll down to see all the available choruses. Choose your chorus, then after a second or two, all members from that chapter should be listed. Note that members are categorized by their PRIMARY chorus, so dual members will be listed that way.

## Standing Rules

### Do chapter Standing Rules need to be approved by the Region?

Regional standing rules require that chapter standing rules be reviewed periodically (every three years is recommended) by the Regional Bylaws and Rules Specialist, Sydney Thompson, [syidthompson@comcast.net](mailto:syidthompson@comcast.net) All changes to chapter standing rules need to be approved.

**T:** No entries

**U:** No entries

## V

### Volunteering

**I would love to get involved and give back to my region, but I can't manage a "big" job. Are there any "smaller" tasks I could volunteer for?**

Absolutely! In fact, most volunteer assignments in the region fall into the "smaller task" category. The saying "many hands make the load light" applies equally to choruses and to regions. Just drop an email to any of the RLT members. We need helpers in many, many areas and welcome everyone who can help, even in small ways.

**W:** No entries

**X:** No entries

## Y

### Young Singers Fund

**How does Region 13 support SAI's "Young Singers Fund"?**

SAI's Young Singers Fund (YSF) supports youth outreach, music festivals, camps, and educational programs for young singers under 25 who benefit the next generation of Sweet Adelines while bringing depth and ensuring the future of the organization. Region 13's primary support of YSF is the "It's in the Can" coin collection program. Choruses participate by encouraging their members to donate small bills or spare change at their weekly rehearsals into a specially marked container. The funds are either presented by each chorus in person during the bi-annual Summer Enrichment Training (SET) or mailed directly to the Region Finance Coordinator during years SET is not held. The Region then sends the total donations collected to Sweet Adelines International.

### Young Women in Harmony

**How does Region 13 support Young Women in Harmony?**

Region 13 has two youth programs - N x NW Youth Education Outreach and the N x NW Youth Education Fund. Under the Region's Youth Education Outreach program, Youth Specialists, Marsha Kelly and Bianca Dixon, provide support to choruses or educators within the boundaries of Region 13 that wish to hold barbershop events for young singers under the age of 25. The Youth Specialists also serve as liaison for Region 13 for the SAI YWIH program. Additionally, the Region sets aside an amount annually to provide funding to chapters in support of youth barbershop activities. To distribute funds equitably across the region, funding is set aside for each of the five states in the region. Chapters can apply for these funds through the Regional Scholarship Chair, Yvonne Johnson. Finally, the region provides discounted registrations at our regional convention and region events for members under the age of 25.

Youth Education Outreach Contact: [YouthEducOutreach@sairegion13.org](mailto:YouthEducOutreach@sairegion13.org)

Regional Scholarship Chair contact: [ScholarshipChair@sairegion13.org](mailto:ScholarshipChair@sairegion13.org)

**Z:** No entries